

**DEPARTMENT OF CONSUMER AND INDUSTRY SERVICES**

**BUREAU OF HEALTH SYSTEMS**

**OFFICE OF THE DIRECTOR**

**PUBLIC INSPECTION OF LICENSE RECORDS**

(By authority conferred on the department of public health by section 7 of Act No. 146 of the Public Acts of 1919, and section 33 of Act No. 306 of the Public Acts of 1969, being SS325.7 and 24.233 of the Michigan Compiled Laws)

**R 325.1281 "License" and "license records" defined.**

Rule 1. (1) A "license" includes a permit, certificate, approval, registration, or similar form of permission required by law.

(2) "License records" include the copy of the application for the license, a copy of the license, copies of reports of inspections made by or for the department, responses of the applicant thereto, and memoranda or other written communications with the licensee pertaining to the granting or denial of a license.

History: 1979 AC.

**R 325.1282 Public inspection and copying of license records; charges.**

Rule 2. (1) License records are available for public inspection and copying by request to the appropriate bureau in the office where the official records are kept during business hours on the days when the bureau is open for business.

(2) Requested copies of license records shall be made by designated personnel of the bureau in which the records are kept. The bureau may charge in accord with established departmental policy for making copies of such records.

(3) License records shall be available for public inspection and copying as soon as they are received by the applicant.

History: 1979 AC.